

**BUTLER WATER SUPPLY CORPORATION
REGULAR MONTHLY MEETING MINUTES
DECEMBER 9, 2025**

The Regular Monthly Board of Directors meeting of the Butler Water Supply Corporation was held Tuesday, December 9, 2025, at the Butler Community Center.

President Billie Jarmon, Jr. established a quorum.

CALL TO ORDER:

The meeting was called to order by President Billie Jarmon, Jr. at 6:00p.m.

Directors Present: Billie Jarmon, Jr., Opal Oliver, Lucy Durham, and Jim Spivey .
Absent: Robert Whisenant and Dennis Lane.

Staff present: Office Manager Kelly Tyus, Sr. Operator Rodney Watkins and Asst. Operator Caleb Scires.

Members present: Tim Hillman
Guest: NONE

PUBLIC ACCESS:

NONE

UPDATES:

1. President Billie J. Jarmon, Jr: NONE

REPORTS:

1. Review/Approval of November 11, 2025 Regular Monthly Meeting Minutes.

A motion to approve the November 11, 2025 Regular Monthly Meeting Minutes was made by Lucy Durham; seconded by Jim Spivey

BOD Approval: 4 – YES; 0 – NO; 2 – ABSENT.

2. Review/Approval of November 18, 2025 Special Meeting Minutes.

A motion to approve the November 18, 2025 Special Meeting Minutes was made by Jim Spivey; seconded by Opal Oliver.

BOD Approval: 4 – YES; 0 – NO; 2 – ABSENT.

3. Financial Report for November 30, 2025.

A motion to approve the November 30, 2025 Month-End Financial Reports was made by Lucy Durham; seconded by Opal Oliver.

BOD Approval: 4 – YES; 0 – NO; 2 – ABSENT.

4. Review & Approve Invoices for Payment.

The Directors reviewed the invoices from November 11, 2025 to December 9, 2025 for payment.

A motion to approve the payment of invoices received from November 11, 2025 to December 9, 2025 was made by Jim Spivey; seconded by Lucy Durham.

BOD Approval: 4 – YES; 0 – NO; 2 – ABSENT.

5. Review Monthly Water Reports for November 2025.

| November 2025 | |
|----------------------|-------------------|
| Customers: | 664 |
| Water Sales: | \$35,014.25 |
| Water Sold: | 1,973,400 gallons |
| Flushed/BVFD: | 35,000 gallons |
| Estimated Leak: | 547,000 gallons |
| Well Pumped: | 4,812,000 gallons |
| Gallons Diff: | 2,256,600 gallons |
| Est Leak Loss: | 52.55 GPM |
| Water Loss: | 54 % |

NO ACTION TAKEN.

6. Review Monthly Work Orders for November 2025.

NO ACTION TAKEN.

UNFINISHED BUSINESS:

NONE

NEW BUSINESS:

1. Discussion and possible action: PayStar Contract

After the Directors reviewed the revised contract from PayStar, a motion to approve PayStar revised contract was made by Jim Spivey; seconded by Opal Oliver.

BOD Approval: 4 – YES; 0 – NO; 2 – ABSENT.

2. Discussion and possible action: InHance Contract.

After the Directors reviewed the contract from InHance a motion to approve InHance contract was made by Opal Oliver; seconded by Lucy Durham.

BOD Approval: 4 – YES; 0 – NO; 2 – ABSENT.

CLOSED SESSION:

“Closed” Executive Session was called by President Billie J. Jarmon, Jr. on December 9, 2025 at 6:32 p.m.

“Closed” Executive Session was ended by President Billie J. Jarmon, Jr. on December 9, 2025 at 6:57 p.m.

OPEN SESSION:

1. Discussion and possible action: Personnel Matter.

A motion to purchase gift cards was made by Opal Oliver; seconded by Lucy Durham.

BOD Approval: 4 – YES; 0 – NO; 2 – ABSENT.

Adjournment:

A motion of adjournment was made by Opal Oliver; seconded by Lucy Durham.

BOD Approval: 4 – YES; 0 - NO; 2 – ABSENT

The Regular Monthly Board of Directors meeting of December 9, 2025 adjourned at 7:00 p.m.

Attest: _____

Lucy Durham, Secretary/Treasurer
Butler Water Supply Corporation