

**BUTLER WATER SUPPLY CORPORATION
REGULAR MONTHLY MEETING MINUTES
DECEMBER 9, 2025**

The Regular Monthly Board of Directors meeting of the Butler Water Supply Corporation was held Tuesday, December 9, 2025, at the Butler Community Center.

President Billie Jarmon, Jr. established a quorum.

CALL TO ORDER:

The meeting was called to order by President Billie Jarmon, Jr. at 6:00p.m.

Directors Present: Billie Jarmon, Jr., Opal Oliver, Lucy Durham, and Jim Spivey .
Absent: Robert Whisenant and Dennis Lane.

Staff present: Office Manager Kelly Tyus, Sr. Operator Rodney Watkins and Asst. Operator Caleb Scires.

Members present: Tim Hillman
Guest: NONE

PUBLIC ACCESS:

NONE

UPDATES:

1. President Billie J. Jarmon, Jr: NONE

REPORTS:

1. Review/Approval of November 11, 2025 Regular Monthly Meeting Minutes.

A motion to approve the November 11, 2025 Regular Monthly Meeting Minutes was made by Lucy Durham; seconded by Jim Spivey

BOD Approval: 4 – YES; 0 – NO; 2 – ABSENT.

2. Review/Approval of November 18, 2025 Special Meeting Minutes.

A motion to approve the November 18, 2025 Special Meeting Minutes was made by Jim Spivey; seconded by Opal Oliver.

BOD Approval: 4 – YES; 0 – NO; 2 – ABSENT.

3. Financial Report for November 30, 2025.

A motion to approve the November 30, 2025 Month-End Financial Reports was made by Lucy Durham; seconded by Opal Oliver.

BOD Approval: 4 – YES; 0 – NO; 2 – ABSENT.

4. Review & Approve Invoices for Payment.

The Directors reviewed the invoices from November 11, 2025 to December 9, 2025 for payment.

A motion to approve the payment of invoices received from November 11, 2025 to December 9, 2025 was made by Jim Spivey; seconded by Lucy Durham.

BOD Approval: 4 – YES; 0 – NO; 2 – ABSENT.

5. Review Monthly Water Reports for November 2025.

November 2025	
Customers:	664
Water Sales:	\$35,014.25
Water Sold:	1,973,400 gallons
Flushed/BVFD:	35,000 gallons
Estimated Leak:	547,000 gallons
Well Pumped:	4,812,000 gallons
Gallons Diff:	2,256,600 gallons
Est Leak Loss:	52.55 GPM
Water Loss:	54 %

NO ACTION TAKEN.

6. Review Monthly Work Orders for November 2025.

NO ACTION TAKEN.

UNFINISHED BUSINESS:

NONE

NEW BUSINESS:

1. Discussion and possible action: PayStar Contract

After the Directors reviewed the revised contract from PayStar, a motion to approve PayStar revised contract was made by Jim Spivey; seconded by Opal Oliver.

BOD Approval: 4 – YES; 0 – NO; 2 – ABSENT.

2. Discussion and possible action: InHance Contract.

After the Directors reviewed the contract from InHance a motion to approve InHance contract was made by Opal Oliver; seconded by Lucy Durham.

BOD Approval: 4 – YES; 0 – NO; 2 – ABSENT.

CLOSED SESSION:

“Closed” Executive Session was called by President Billie J. Jarmon, Jr. on December 9, 2025 at 6:32 p.m.

“Closed” Executive Session was ended by President Billie J. Jarmon, Jr. on December 9, 2025 at 6:57 p.m.

OPEN SESSION:

1. Discussion and possible action: Personnel Matter.

A motion to purchase gift cards was made by Opal Oliver; seconded by Lucy Durham.

BOD Approval: 4 – YES; 0 – NO; 2 – ABSENT.

Adjournment:

A motion of adjournment was made by Opal Oliver; seconded by Lucy Durham.

BOD Approval: 4 – YES; 0 - NO; 2 – ABSENT

The Regular Monthly Board of Directors meeting of December 9, 2025 adjourned at 7:00 p.m.

Attest: _____
Lucy Durham, Secretary/Treasurer
Butler Water Supply Corporation